



### EMERGENCY PURCHASE REPORT

To: Jonathan Daniels, Purchasing Officer  
From: Mark Holstad, Chief Engineer – Collection Section, Field Division *Mark Holstad*  
Date: March 23, 2023

Emergencies which occur during the course of the normal working day must be reported to the Purchasing Officer who will make a determination as to the necessity of an emergency purchase. Within three business days of awarding an emergency procurement Contract, the Central Purchasing Office shall post on its web site this notice of the Emergency Purchase. Requisition for purchase must be completed and attached.

1. Date Emergency situation first noted/occurred (time and date):

On Tuesday, March 21, 2023, at approximately 1 p.m., the sewage pumps at Vacuum Station 69 (VS69) stopped pumping. The cause is being investigated at current time (~10 a.m. on 3/23/2023). The most likely explanation is a blockage in the force main from VS69.

2. Describe emergency situation – Be very specific (attach additional pages, if required):

Sewage was no longer pumped from VS69, and a sanitary sewer overflow (SSO) occurred at approximately 2:30 p.m. Water Authority Vactors were immediately dispatched, and sufficient volume was removed that the SSO ended approximately 3:45 p.m. Without continued pumping, SSOs would recur. SSOs are prohibited by the USEPA Permit issued to the Water Authority. The Water Authority does not have sufficient crews to pump the required volume 24/7 therefore contracted pumping was required.

3. Impact/consequences had purchase not been made immediately:

A significant SSO would have occurred. SSOs are prohibited by the USEPA. There also would have been significant cleanup costs and likely payments for property damage claims. These would have also impacted the Water Authority's image and credibility.

4. Item(s) purchased:

Contracted pumping by American Pumping Service.

5. Price:

On-going therefore TBD. Currently estimated at \$100,000.

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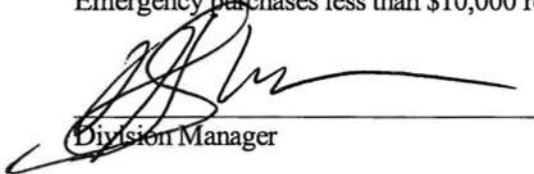
6. Vendors contacted to obtain best available price (preferably three - Attach quotations):

Atlas Pumping Company, Inc. was first contacted, however, was unable to meet the required service, i.e., to provide immediate service that day and through the night. American Pumping Service was then contacted and was able to provide the required support.

7. Name and address of actual supplier:

American Pumping Service  
P.O. Box 10595, Albuquerque, NM 87184

Emergency purchases less than \$10,000 require review and acknowledgement from the Division Manager.

  
\_\_\_\_\_  
Division Manager

3/23/23  
Date

Emergency Purchases greater than \$10,000 but less than \$20,000 require review and acknowledgement from the Chief Operating Officer and Chief Financial Officer.

*Stanley R Allred*

\_\_\_\_\_  
Chief Operating Officer & Chief Financial Officer

3/23/23 14:55 MDT  
Date

Emergency Purchases greater than \$20,000 require review and acknowledgement from the Executive Director.

*Mark S. Sanchez*

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Mark S. Sanchez, Executive Director

3/23/23 14:57 MDT  
Date

